DoseSpot™
User Guide
Prescribing Application

Version 2.0
March 2019

18 Crawford Street · 2ⁿᵈ Floor · Needham Heights, MA 02494 · phone: 1-888-847-6814 · www.dosespot.com

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Overview

This User Guide is a detailed reference of the patient and prescribing features in the DoseSpot Prescribing Application.

Note: This guide is intended for clinicians and users who directly log into the DoseSpot Prescribing Application: https://my.dosespot.com. For users who enter through an integrated application, please refer to the DoseSpot Prescribing Application User Guide for integrated users.

Patient – Patient List
1. Find a Patient
2. Show Recent Patients
3. Add New Patient
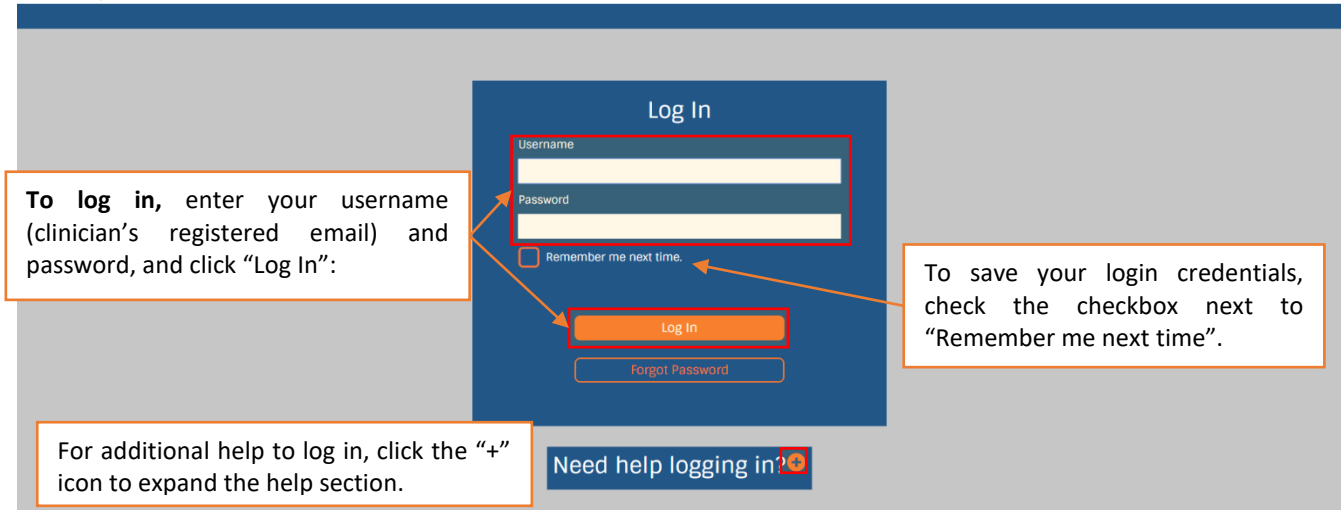4. My Recent Patients – View

Reports
1. Select a Report

Dashboard – Notifications

Edit Patient Info

Clinician Login

Log In

Clinicians can log in to the DoseSpot Prescribing Application by navigating to the URL: https://my.dosespot.com/.

To log in, enter your username (clinician's registered email) and password, and click "Log In":
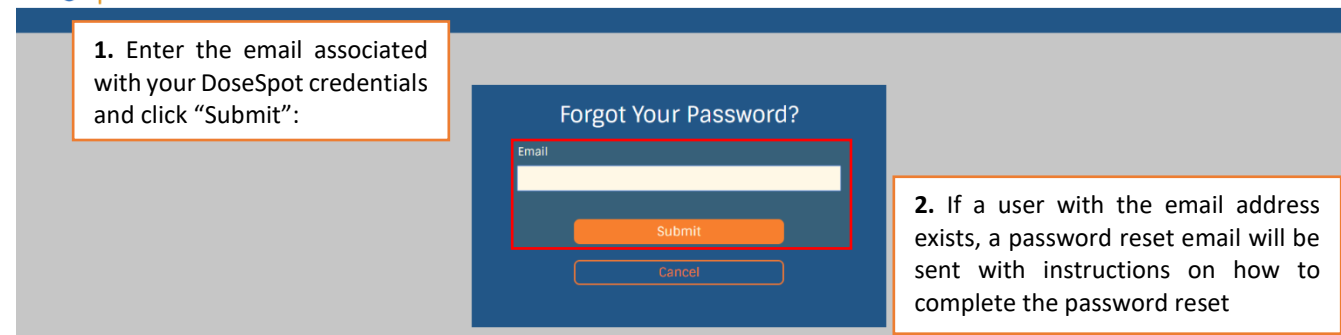
To save your login credentials, check the checkbox next to "Remember me next time".

For additional help to log in, click the "+" icon to expand the help section.

Forgot Password

If a clinician has forgotten their password, they can reset their password from the DoseSpot Log In page. Click "Forgot Password" (under "Log In") to navigate to the "Forgot Your Password?" page:

1. Enter the email associated with your DoseSpot credentials and click "Submit":

2. If a user with the email address exists, a password reset email will be sent with instructions on how to complete the password reset

Patient List

After a clinician successfully logs in to the Prescribing App, they are brought to the Patient List page. This page allow users to search for a patient within their clinic, view a list of their recent patients, and add a new patient to their clinic.

Add New Patient

Users in the DoseSpot Prescribing Application can add new patients to their clinics by clicking "Add New Patient" in the Patient List page, and entering their demographic information through the Add Patient form. This demographic information is used to match the patient with their insurance company and is the basis for Eligibility, Formulary, and Medication History functions. Once the patient is created in DoseSpot, their profile will be saved for future use.

Note: Proxy Users and Prescribing Agents can add new patients **on behalf of** a Prescribing Clinician.

Patient Features

Patient Details

The Patient Details page is the starting place for using most of DoseSpot ePrescribing features.

Here you can:

- Edit a patient's information
- Add and send a new prescription
- Check a patient's insurance eligibility and formulary information
- Review medication history
- Add patient reported medications
- Add patient allergies
- Add a preferred pharmacy

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Patient Information

The top left of the patient details page contains the patient's demographic information. It also contains information about the patient's drug allergies, and their preferred pharmacy.

To view Patient information, click the "+" icon on the top left to expand the section:

Kara Whiteside, Female, 66 yrs

| Edit Patient Info | Add/Edit Drug Allergies | Add/Edit Pharmacies |

DOB:
Oct 11, 1952

Address:
23230 SEAPORT AKRON, OH 44306

Patient Phone Number(s):
(330) 554-7754

Tylenol

VA Pharmacy Store 10.6

Address:
2800-1 Crystal Dr
Arlington, VA 22202

Phone:
(703) 515-4445

Fax:
(703) 414-5556

Specialties:
Long-Term Care Pharmacy, Retail, EPCS

Edit Patient Information

To edit a patient's demographic information, click "Edit Patient Info". Edit the desired fields and click "Save":

Edit Patient Information

Reset Fields

| Prefix | First Name* | Address Line 1* |
| Prefix | Kara | 23230 SEAPORT |

| Middle Name | Address Line 2 |
| Middle Name | Address Line 2 |

| Last Name* | Suffix | City* | State* | Zip Code* |
| Whiteside | Suffix | AKRON | Ohio ▾ | 44306 |

| Date of Birth* | Gender* | Phone Type 1* | Phone Number 1* |
| 10/11/1952 | Female ▾ | Cell ▾ | (330) 554-7754 |

| Medical Record Number | | Phone Type 2 | Phone Number 2 |
| | | ▾ | XXX-XXX-XXXX |

| | | Phone Type 3 | Phone Number 3 |
| | | ▾ | XXX-XXX-XXXX |

| Save | | Close |

Patient Allergy Information

One of the key features of DoseSpot is the ability to alert prescribers of any potential allergy interactions when prescribing. The default patient setting is "No drug allergy information". All added drug allergies are displayed both in the Patient Information section and under Current Drug Allergies in the Add Drug Allergy section.

Add Known Allergy

1. From the Patient Details page, click "Add/Edit Drug Allergies" in the Patient Information section. This will open the Add Drug Allergy section:

2. In the Add Drug Allergy form, complete the following fields.
   - Name* (select a drug from the autocomplete drop-down, or type in a free-text allergy)
   - Status* (Active or Inactive)
   - Reaction Type* (Allergy or Adverse Reaction)
   - Reaction
   - Onset Date

   Note: Required fields are marked with a red asterisk (*) in the form.

3. Click "Save" to add the allergy to the Patient's Current Drug Allergies list.

No Known Allergies

If a patient has no known allergies, check "No Known Allergies" in the Add Drug Allergy form. This will update the Current Drug Allergies list to display "No Known Allergies" and hide the Add Drug Allergy form.

Manage Patient's Preferred Pharmacy

Add Patient Pharmacy

1. From the Patient Details page, click "Add/Edit Pharmacies" in the Patient Information section. This will open the Manage Patient's Pharmacies section.
2. Search for a pharmacy using the Pharmacy Search form. You can search for pharmacies by:
   a. Pharmacy's Address, Name, Specialty, and/or Phone/Fax (enter at least one field and click "Search")
   b. Patient's Address (by clicking "Search By Patient)

3. Results that match the specified parameters will be displayed in the Pharmacy Results table. To add a pharmacy to the Patient's preferred pharmacies, hover over and click on the desired pharmacy:

4. The pharmacy will be added to the Current Pharmacies list. To set a pharmacy as default, check "Set As Default" corresponding to the pharmacy:


Remove Patient Pharmacy

In the Current Pharmacies list, click the "x" corresponding to the pharmacy in the Current Pharmacies list. A popup will appear to confirm the action. Click "Yes" to remove the pharmacy from the Patient's Current Pharmacies:

Check Insurance Eligibility

The patient's insurance eligibility and plan details are in the top right of the Patient Details page in the Coverage Details section.

To view information on the retail and mail order coverage, select the plan from the drop down list and click the "+" on the top right corner.

To view patient demographics, click "View demographic information".
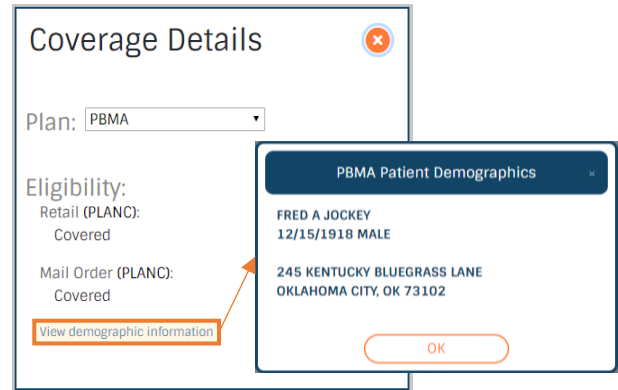
Check Medication History

This feature provides a quick way to review a patient's medication history. It is useful for making informed point of care decisions and for preventing any potential medication misuse.

Medication history displays a list of the patient's previously prescribed medications. The list also includes medications prescribed by other providers.

Show Medication History

1. In the Patient Details page, click the "Medication History" tab toward the bottom of the page
2. Check "Patient has given consent to retrieve medication history" and click "Show Medication History":
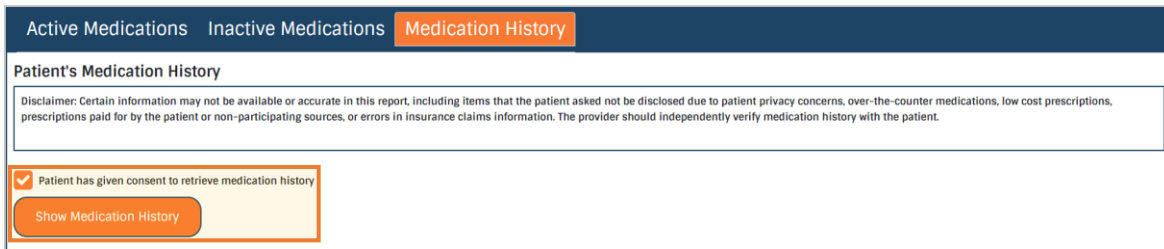
3. The page will load the patient's medication history list. The list can be sorted by Last Fill Date, Dispense, Refills, or Medication Name.
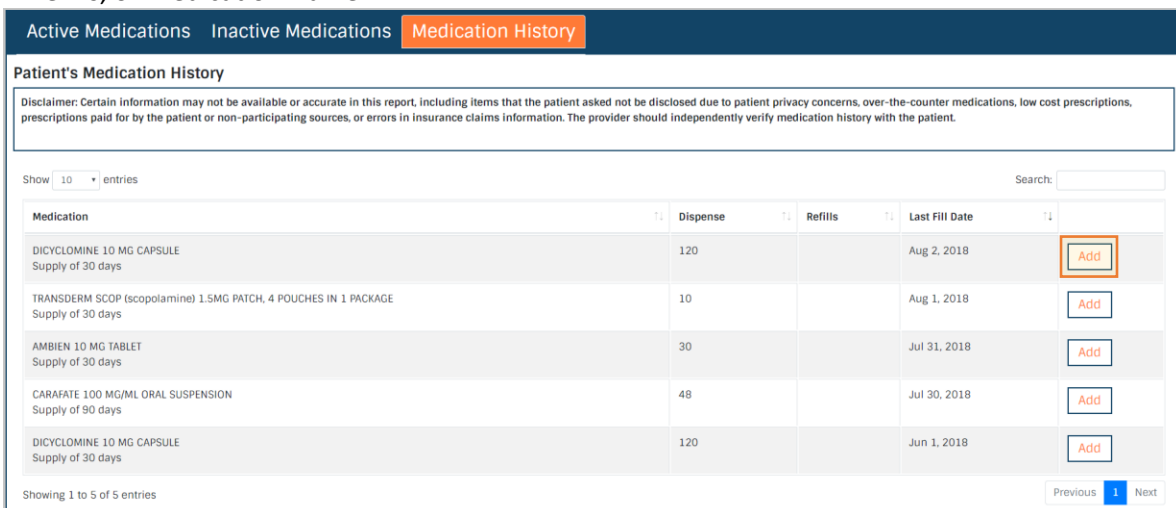
Note: If your patient acknowledges that they are actively taking a medication found in the Medication History list, you can add the medication to the Active Medications list via the "Add" button. This will bring you to Step 3 of the Add Patient Reported Medication workflow.

Drug and Allergy Interactions

DoseSpot will automatically check for Drug-Drug and Drug-Allergy Interactions between new and existing medications, and provide advisory information on the Patient Details page at the time of prescribing. Drug-Allergy Interactions and Drug-Drug Interactions from pending medications are displayed below the Patient Information section:

Fred A Jockey, Male, 99 yrs ⊕		Coverage Details ⊕		Add Prescription
Add/Edit Drug Allergies	Add/Edit Pharmacies	Plan: PBMA ▾		Add Patient Reported

Drug/Allergy Interactions ⊗	Alerts from "Pending" Medications ⊗
This patient is allergic to acetaminophen.	Minor Drug Interaction - Tylenol and Lomotil

There is also a highlighted bar across the Active Medication List noting the number of interactions within existing/active medications. Click on the "+" icon to expand the list to show the different interactions.

Active Medications   Inactive Medications   Medication History

⑤ Existing Interactions ⊕

| Simple | Detailed |

Show 10 ▾ entries   Search: [   ]

Medication	Dispense	Date	Dispensings	Status	
NexIUM 20 mg delayed release capsule Sig: Take daily after breakfast. View Pharmacy View Prescriber	10 Capsules	Aug 3, 2018	3	📦	Actions ▾
aMILoride 5 mg tablet	12 Tablets	Aug 2, 2018	3	✔	Actions ▾

The severity of the drug-drug interaction (Minor, Moderate, Severe) is depicted by the color of the alert. Alerts are ordered by the severity of the interactions, with the most severe at the top of the list.
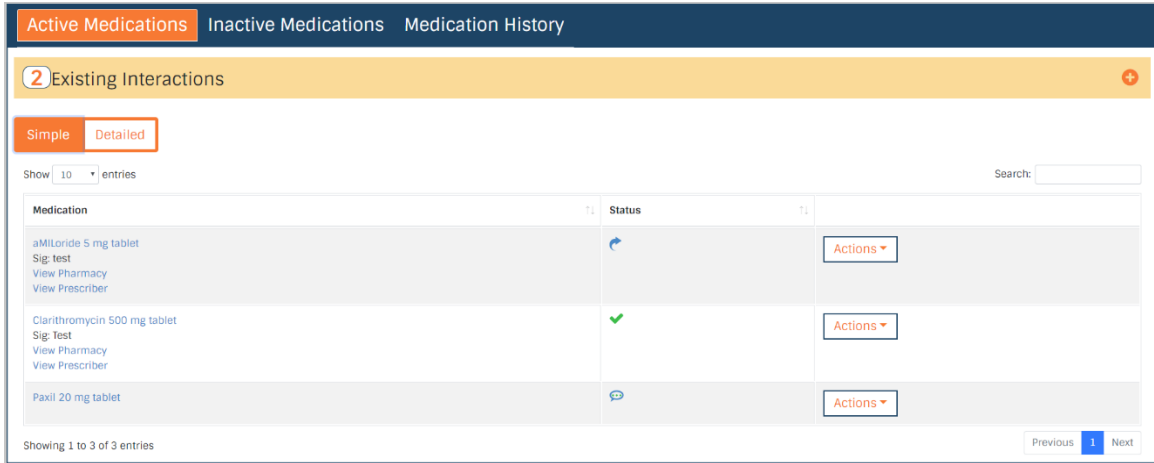
To learn more about specific drug interactions, click on the alert. This will open a pop up with the relevant information as it relates to the interaction. Click "OK" to close the pop up and return to the Patient Details page. Click "Print" to open a new tab with a printer-friendly version of the information.

Minor Drug Interaction between NexIUM and Clarithromycin ✕

Clarithromycin may increase the plasma concentration of esomeprazole. The mechanism may be related to clarithromycin inhibition of hepatic cytochrome P450 enzymes responsible for esomeprazole metabolism. The systemic exposure (AUC) to esomeprazole doubled after coadministration with clarithromycin 500 mg twice daily. The clinical significance is unknown and dose adjustments are not required.

Cerner Multum - Cerner Multum, Inc.: Australian Product Information., 0

OK

Print

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Active Medications List

The patient's Active Medications list is the main source for reviewing a patient's situation either before, during or after an appointment/consult. Here, the user can search for medications and filter medications by columns. There are two views: **Simple** and **Detailed**:
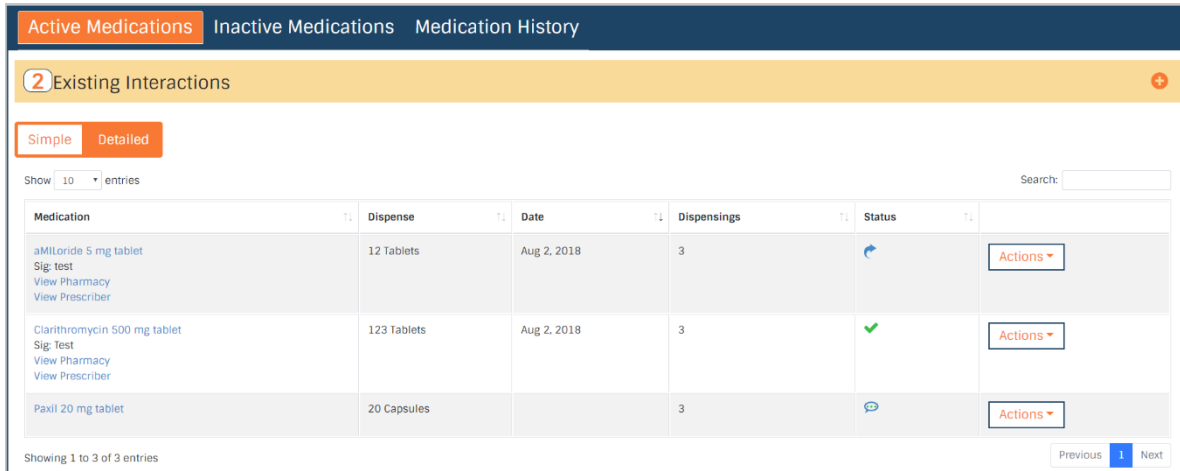
Simple View

Active Medications	Inactive Medications	Medication History

② Existing Interactions ⊕

Simple | Detailed

Show 10 ▼ entries   Search: [   ]

Medication	Status	
aMILoride 5 mg tablet Sig: test View Pharmacy View Prescriber	↱	Actions ▼
Clarithromycin 500 mg tablet Sig: Test View Pharmacy View Prescriber	✔	Actions ▼
Paxil 20 mg tablet	💬	Actions ▼

Showing 1 to 3 of 3 entries   Previous **1** Next

Detailed View

The detailed view shows additional prescription details, including dispense, date, and number of dispensings.

Active Medications	Inactive Medications	Medication History

② Existing Interactions ⊕

Simple | Detailed

Show 10 ▼ entries   Search: [   ]

Medication	Dispense	Date	Dispensings	Status	
aMILoride 5 mg tablet Sig: test View Pharmacy View Prescriber	12 Tablets	Aug 2, 2018	3	↱	Actions ▼
Clarithromycin 500 mg tablet Sig: Test View Pharmacy View Prescriber	123 Tablets	Aug 2, 2018	3	✔	Actions ▼
Paxil 20 mg tablet	20 Capsules		3	💬	Actions ▼

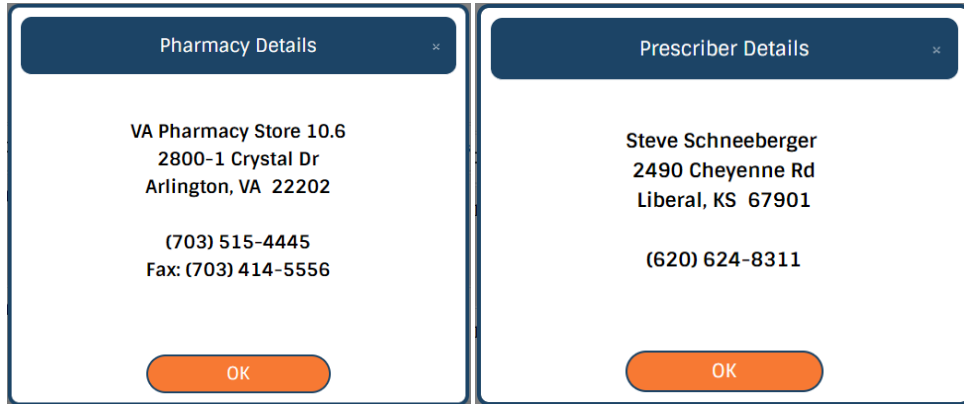Showing 1 to 3 of 3 entries   Previous **1** Next

The user can do the following in the Active Medications List:

View Drug Monographs:

Click on the medication name to open a new tab with the drug monograph. This is only available if Drug Monographs are enabled in the clinic's configurations.
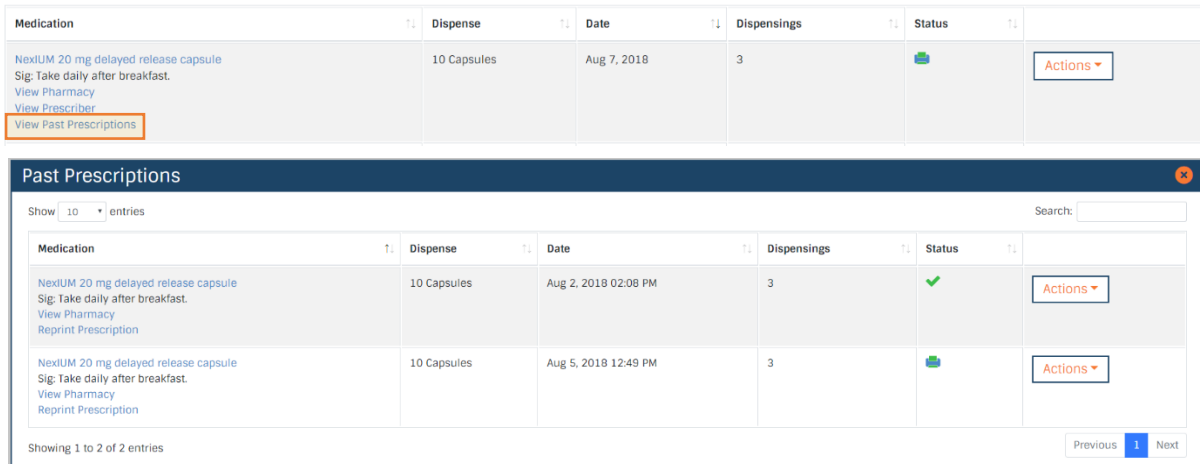
View Pharmacy and Prescriber Details:

In the Medication column, click "View Pharmacy" or "View Prescriber" to open a pop up with the corresponding demographic details (address and phone number(s)). Click "OK" to close the pop up and return to the Patient Details page.

View Past Prescriptions

In the Medication column, click "View Past Prescriptions" to open the Past Prescriptions section. Here, the user can view details on the past prescriptions of the selected medication.


View Prescription Status:

Status Key:

Status	
↪	**Sending:** Prescription is en route to pharmacy
✔	**eRx Sent:** Prescription has successfully reached pharmacy
🖨	**Printed:** Prescription printed
💬	**Self Reported:** Medication was self-reported by patient to prescriber
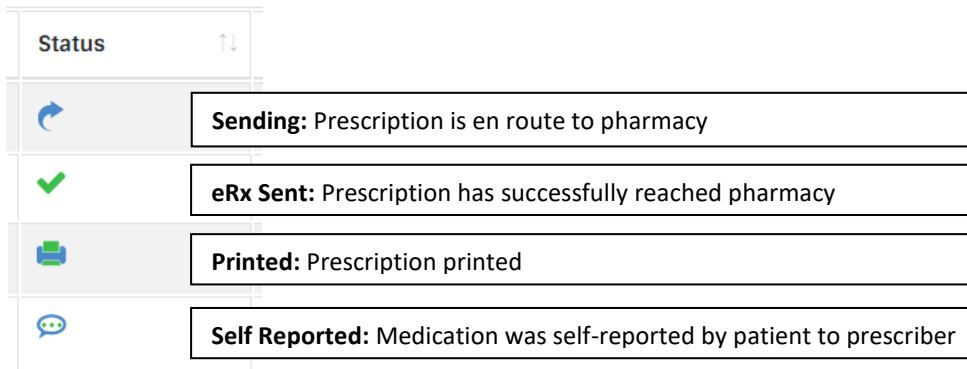
Order/Reorder Medication

From the Actions dropdown list, select "Reorder" to make a copy of a printed or electronic prescription and move the copy to the Pending Medications list.
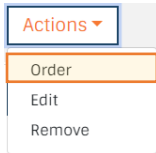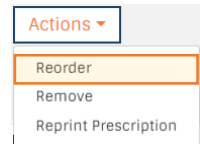
If the medication is patient-reported, select "Order" from the Actions dropdown list. This will open Step 3 of the Add Prescription workflow. Add or edit any prescription details and click "Save Prescription" to add the prescription to the Pending Medications list.

Remove Medication

From the Actions dropdown list, select "Remove". This will open a popup asking for a reason for removing the medication. Select a reason and click "OK".

If Cancel, Completed, or Discontinued was selected, the medication will move to the Inactive Medications list.

Note: If Discontinued was selected, the user must provide a comment describing why the medication was discontinued.

Edit Patient Reported Medication

From the Actions dropdown list, select "Edit" to open Step 3 of the Add Patient Reported Medication workflow. Make any edits and click "Save Medication".

Reprint Prescription
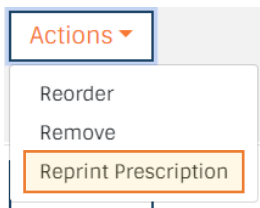
From the Actions dropdown list, select "Reprint Prescription" to open a new window with a printer-friendly version of the prescription.

Inactive Medications List

The patient's Inactive Medication list displays a list of the patient's medications that had been cancelled, discontinued, and/or completed. These are medications that had been moved from the patient's Active Medications list. Here, the user can Search for medications and filter medications by columns.

There are two views: **Simple** and **Detailed**:

Simple View

Detailed View

The detailed view shows additional prescription details, including dispense, date, and number of dispensings.
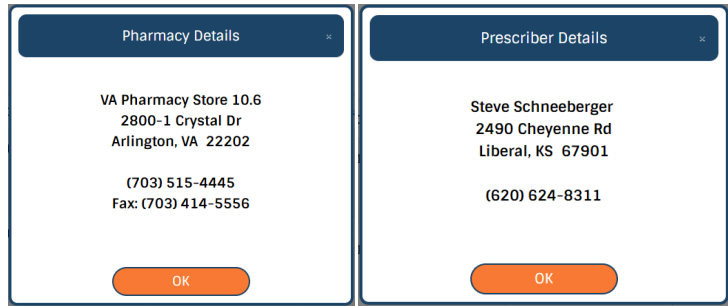
The user can do the following in the Inactive Medications List:

View Drug Monographs:

Click on the medication name to open a new tab with the drug monograph. This is only available if Drug Monographs are enabled in the clinic's configurations.
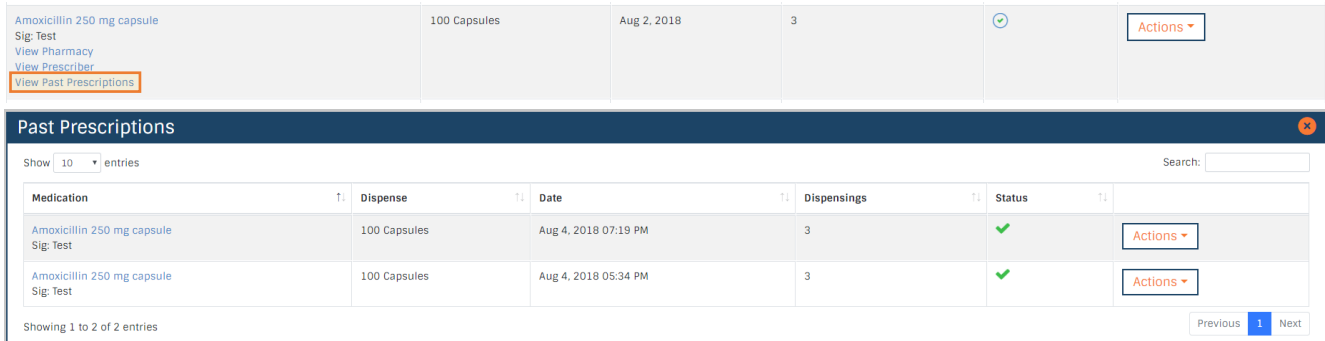
View Pharmacy and Prescriber Details:

In the Medication column, click "View Pharmacy" or "View Prescriber" to open a pop up with the corresponding demographic details (address and phone number(s)). Click "OK" to close the pop up and return to the Patient Details page.

Pharmacy Details ×

VA Pharmacy Store 10.6
2800-1 Crystal Dr
Arlington, VA 22202

(703) 515-4445
Fax: (703) 414-5556

OK

Prescriber Details ×

Steve Schneeberger
2490 Cheyenne Rd
Liberal, KS 67901

(620) 624-8311

OK

View Past Prescriptions

In the Medication column, click "View Past Prescriptions" to open the Past Prescriptions section. Here, the user can view details on the past prescriptions of the selected medication.

| Amoxicillin 250 mg capsule Sig: Test View Pharmacy View Prescriber View Past Prescriptions | 100 Capsules | Aug 2, 2018 | 3 | ⊘ | Actions ▾ |

Past Prescriptions ⊗

Show 10 ▾ entries   Search:

Medication	Dispense	Date	Dispensings	Status	
Amoxicillin 250 mg capsule Sig: Test	100 Capsules	Aug 4, 2018 07:19 PM	3	✔	Actions ▾
Amoxicillin 250 mg capsule Sig: Test	100 Capsules	Aug 4, 2018 05:34 PM	3	✔	Actions ▾

Showing 1 to 2 of 2 entries   Previous **1** Next

View Medication Status:

Status Key:

Status	↑↓
⊗	Prescription discontinued
⊘	Prescription completed
✖ (blue)	Cancel requested
✖ (red)	Cancel denied
✖ (green)	Cancel approved

Reorder Medication

From the Actions dropdown list, select "Reorder" to make a copy of the medication and move the copy to the Pending Medications list.

Actions ▾
Reorder
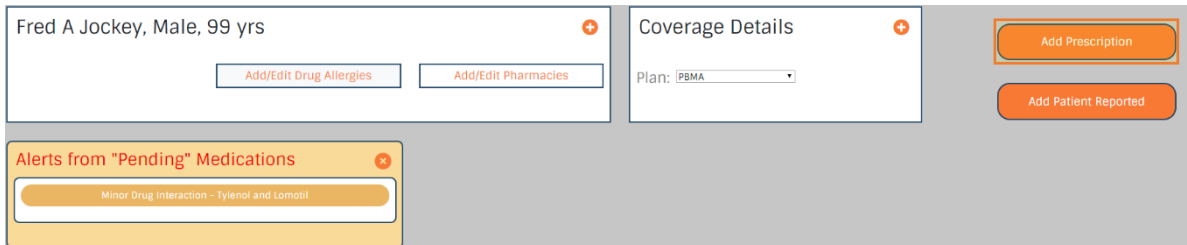Move To Active List

Move to Active List

From the actions dropdown list, select "Move to Active List". This will move the medication to the Active Medications list.
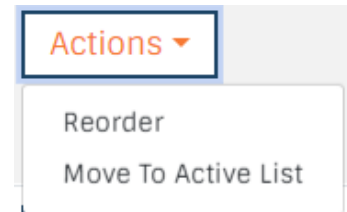
Prescribing Features

Add New Prescription

To begin the three step process of adding a new prescription, click the "Add Prescription" button in the upper right hand corner of the Patient Details page:
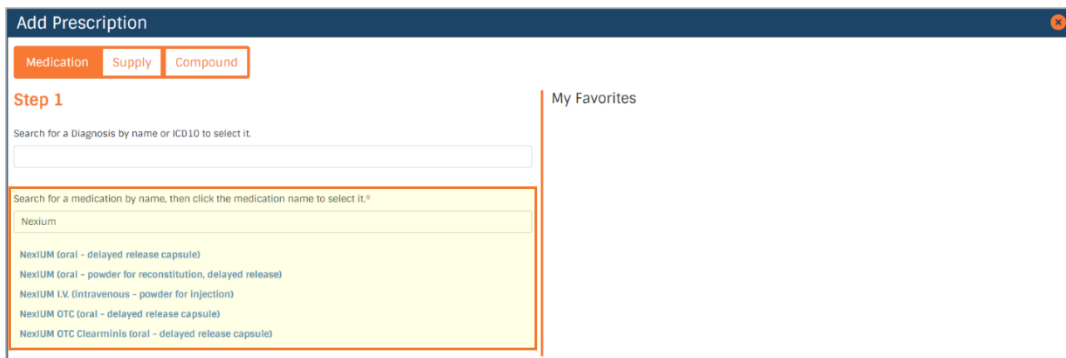

There are three types of prescriptions that a clinician can add: Medication, Supply, and Compound.
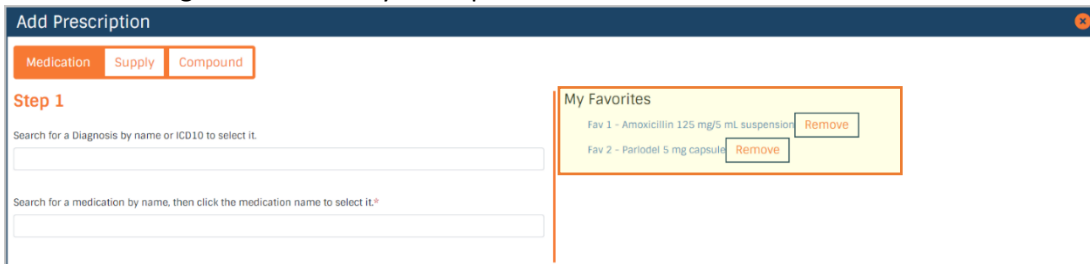
Add New Medication

Step One

Search for a medication by typing in the name of the medication. An autocomplete dropdown will be triggered if the user enters a string of 3 or more characters. Select the medication from the autocomplete dropdown list:

The user also has the option to select a medication from the "My Favorites" list, if the user has any saved favorites. This will bring the user directly to Step 3 of the workflow:

Note: If diagnosis is enabled in the clinic's configurations, the user has the option to select a diagnosis for the prescription. **A diagnosis is required if the clinician is adding an EPCS prescription.**

Step Two

Select the desired strength for the medication. Only the legal variations of the drug will be available to prevent any errors:
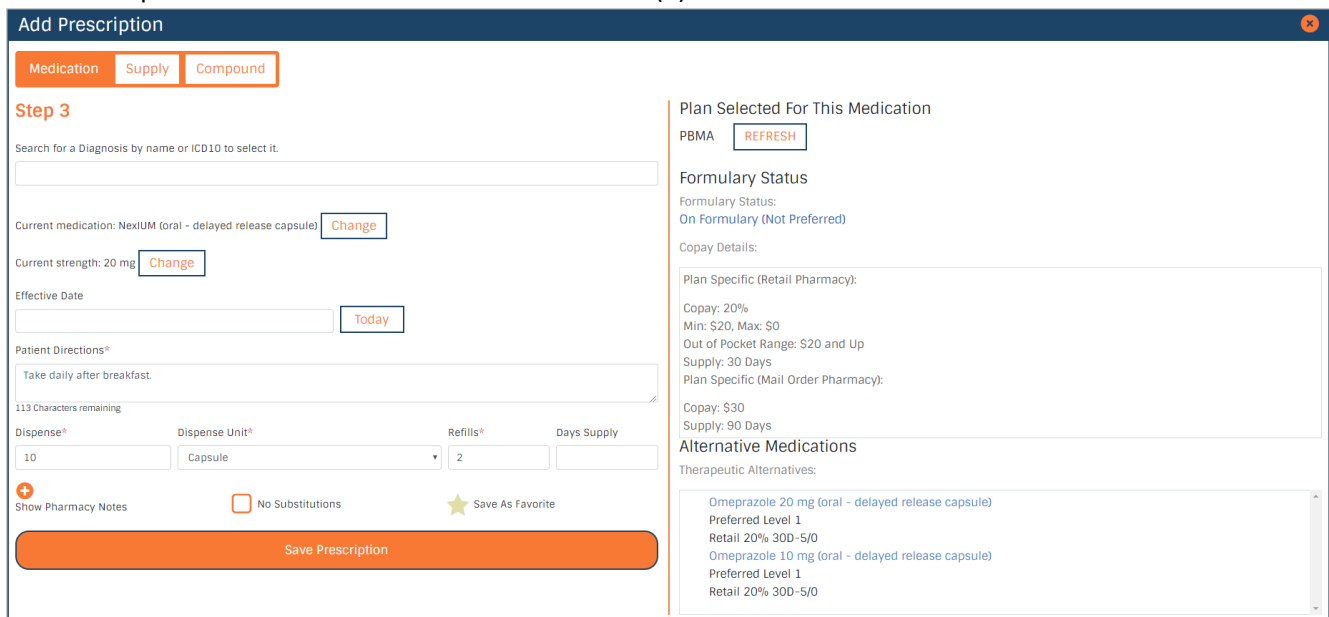

Step Three

Fill in the prescription details by completing the following fields:

- Effective Date
- Patient Directions*
- Dispense*
- Dispense Unit*
- Refills*
- Days Supply
- No Substitutions (check if substitutions are not allowed)
- Pharmacy Notes (click the "+" icon next to Show Pharmacy Notes to show the field)

Note: EPCS prescriptions requires an Effective Date and Days Supply
Note: Required fields are marked with a red asterisk (*) in the form.

If the patient has eligibility information saved, formulary information will display on the screen. This includes formulary status, copay details, and alternative medications if applicable. This gives the user the option to select any alternative medications if desired.

Click "Save Prescription" to add the prescription to the patient's Pending Medications list.
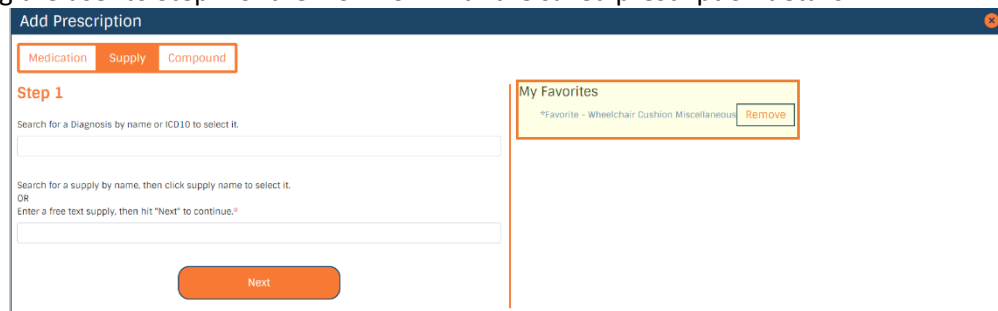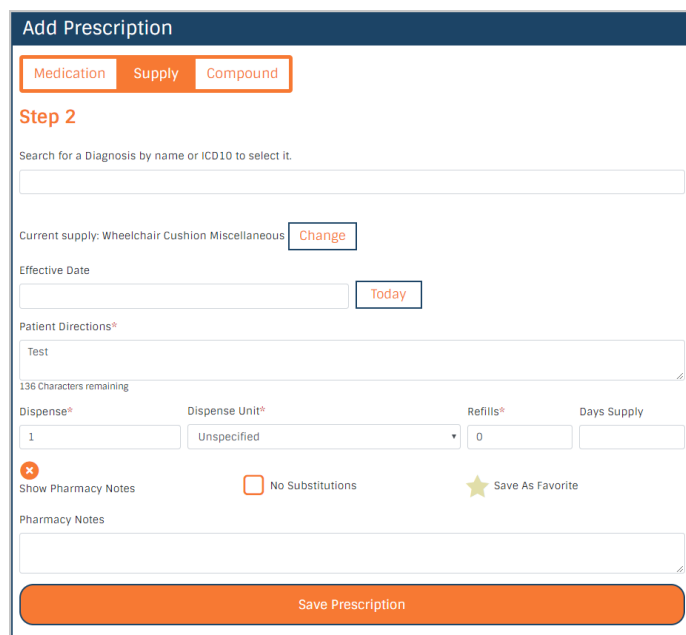
Add New Supply

Step One

Search for a supply by typing in the name of the medication. An autocomplete dropdown will be triggered if the user enters a string of 3 or more characters. Select the supply from the autocomplete dropdown list. This will automatically load Step 2 of the workflow.

If the supply does not appear in the autocomplete dropdown, enter the supply as a free-text entry and click "Next" to go to Step 2.

The user also has the option to select a supply from the "My Favorites" list, if the user has any saved favorites. This will bring the user to Step 2 of the workflow with the saved prescription details:

Note: If diagnosis is enabled in the clinic's configurations, the user has the option to select a diagnosis for the prescription.

Step Two

Fill in the prescription details by completing the following fields:

- Effective Date
- Patient Directions*
- Dispense*
- Dispense Unit*
- Refills*
- Days Supply
- No Substitutions (check if substitutions are not allowed)
- Pharmacy Notes (click the "+" icon next to Show Pharmacy Notes to show the field)

Note: Required fields are marked with a red asterisk (*) in the form.

If the supply is a free-text entry, the clinician must confirm that the prescription is not for a controlled substance. Check the checkbox next to "This is not a controlled substance" and click "Save Prescription".
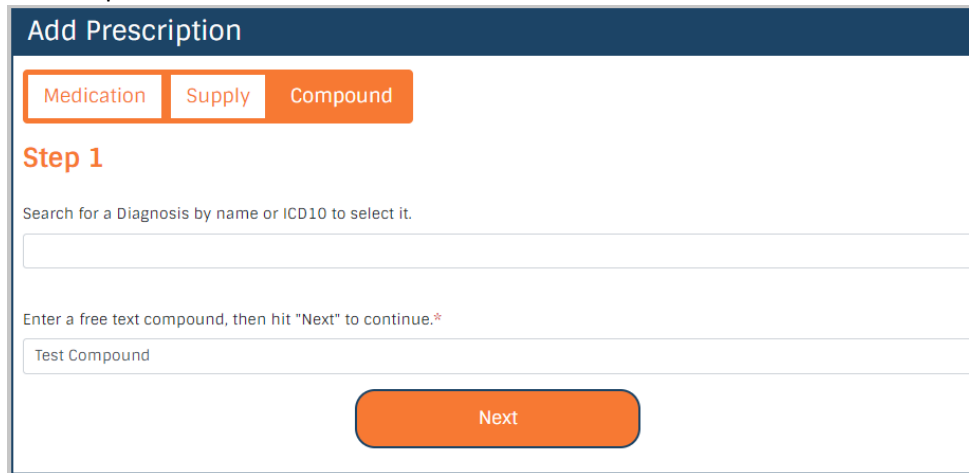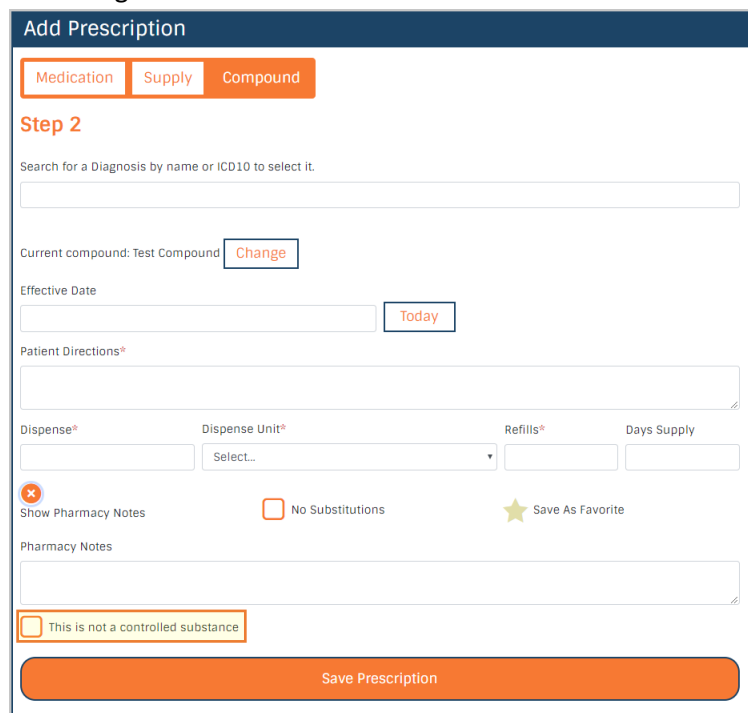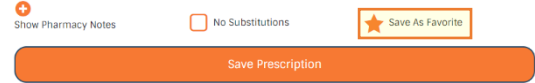

Click "Save Prescription" to add the prescription to the patient's Pending Medications list.

Add New Compound

Step One

Enter a free-text compound and and click "Next"

The user also has the option to select a supply from the "My Favorites" list, if the user has any saved favorites. This will bring the user to Step 2 of the workflow with the saved prescription details:

Note: If diagnosis is enabled in the clinic's configurations, the user has the option to select a diagnosis for the prescription.

Step Two

Fill in the prescription details by completing the following fields:

- Effective Date
- Patient Directions*
- Dispense*
- Dispense Unit*
- Refills*
- Days Supply
- No Substitutions (check if substitutions are not allowed)
- Pharmacy Notes (click the "+" icon next to Show Pharmacy Notes to show the field)

Note: Required fields are marked with a red asterisk (*) in the form.

The clinician must also confirm that the prescription is not for a controlled substance. Check the checkbox next to "This is not a controlled substance".

Click "Save Prescription" to add the prescription to the patient's Pending Medications list.

Save As Favorite

Saving a prescription as a favorite saves all entered prescription details. Clinicians can access their favorites through the My Favorites list in Step 1 of the Add Prescription workflow. This will take the clinician directly to Step 3 to edit any prescription details and submit the form. To save a prescription as a favorite:

1. In the final step of the Add Prescription workflow, fill in prescription details
2. Click the Star icon next to "Save As Favorite" and click "Save Prescription":

3. A pop up will appear. Enter a nickname for the favorite and click "OK". If you would to save this as a Master Favorite, add an asterisk (*) to the beginning of the nickname:
4. The prescription will be added to the Pending Medications list, and a copy of the prescription will be saved as a favorite.
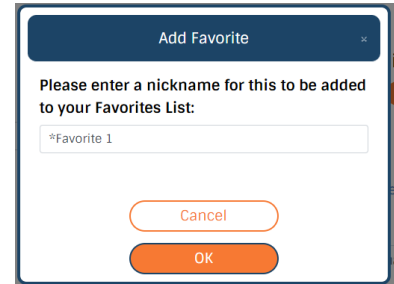
Pending Medications List

Newly added prescriptions will appear in the patient's Pending Medications list. The Pending Medications list displays prescriptions that have not yet been sent to a pharmacy or printed by the clinician. Here, you can review prescription information, change prescription's pharmacy, as well as edit or delete the prescription.

Send Electronic Prescription (NewRx)

When you are ready to send the prescription to the pharmacy:
1. Select the medication(s) using the checkboxes corresponding to the medication
2. If the clinician has a PIN on file, enter the PIN in the PIN field
3. Click "Approve and Send". The prescription will be moved to the Active Medications list

Pending Medications

	Medication	Dispense	Date	Refills	Prescriber	Pharmacy	
☑	NexIUM 20 mg delayed release capsule NO Substitutions Allowed Sig: Take daily after breakfast.	10 Capsules	Aug 3, 2018	2	Steve Schneeberger	VA Pharmacy Store 10.6 Arlington, VA	Actions ▾

Showing 1 to 1 of 1 entries

Change Pharmacy   PIN: _____ Change PIN   **Approve and Send**   Approve and Print
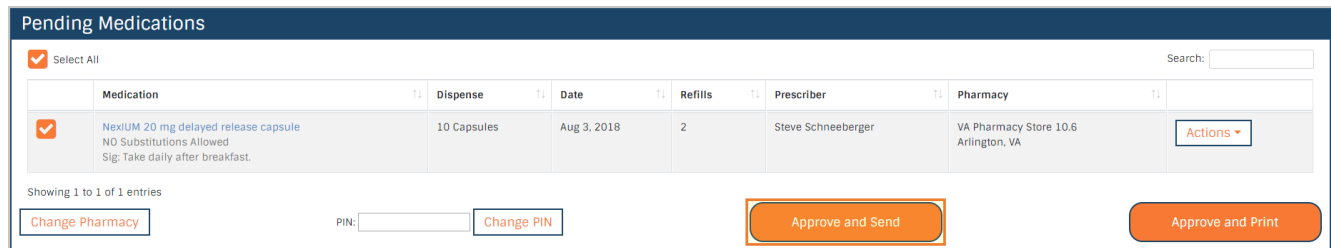
Print Prescription (NewRx)

Note: Popups must be enabled within your browser to print a print prescription

1. Select the medication(s) using the checkboxes corresponding to the medication
2. If the clinician has a PIN on file, enter the PIN in the PIN field
3. Click "Approve and Print". The printed prescription will open in a new window. The prescription will be moved to the Active Medications list
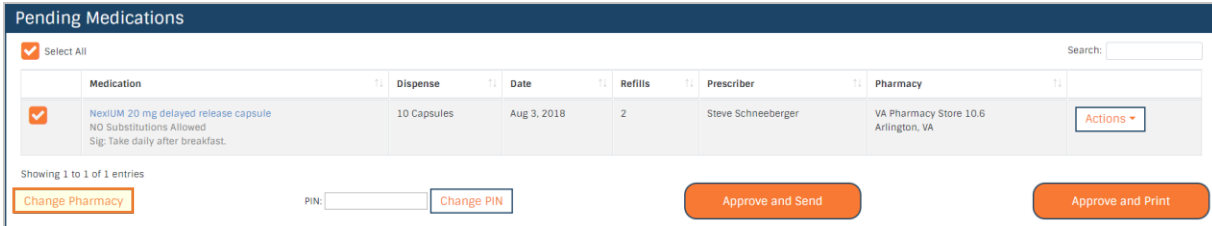
Pending Medications

	Medication	Dispense	Date	Refills	Prescriber	Pharmacy	
☑	NexIUM 20 mg delayed release capsule NO Substitutions Allowed Sig: Take daily after breakfast.	10 Capsules	Aug 3, 2018	2	Steve Schneeberger	VA Pharmacy Store 10.6 Arlington, VA	Actions ▾

Showing 1 to 1 of 1 entries

Change Pharmacy   PIN: _____ Change PIN   Approve and Send   **Approve and Print**

18 Crawford Street · 2nd Floor · Needham Heights, MA 02494 · phone: 1-888-847-6814 · www.dosespot.com
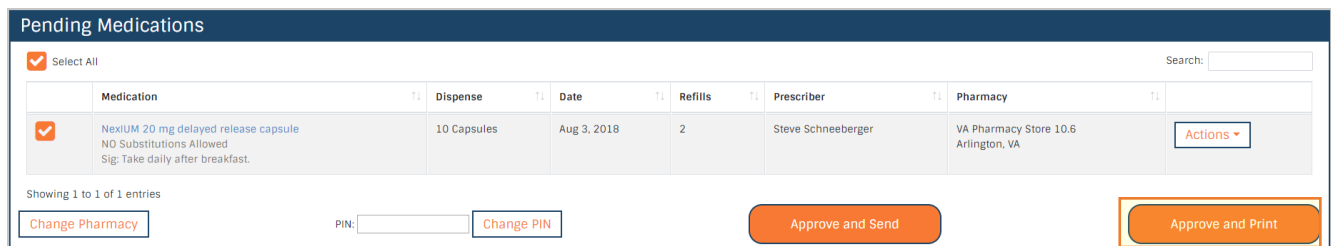
Print Without Pharmacy

Note: Popups must be enabled within your browser to print a print prescription

If a pharmacy does not appear within the pharmacy search, you can print the prescription without selecting a pharmacy:

1. Select the prescription(s) using the checkboxes corresponding to the medication
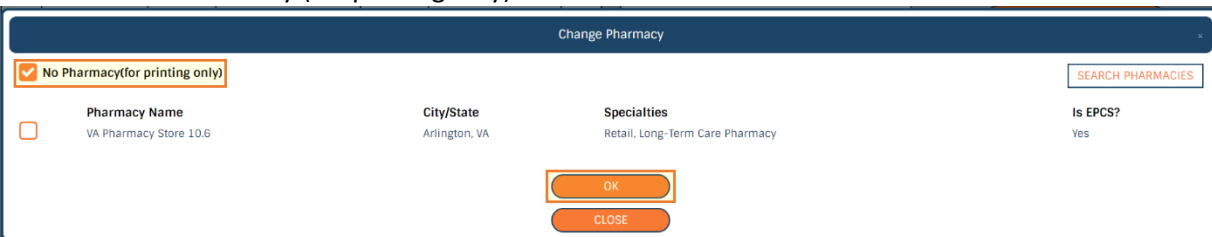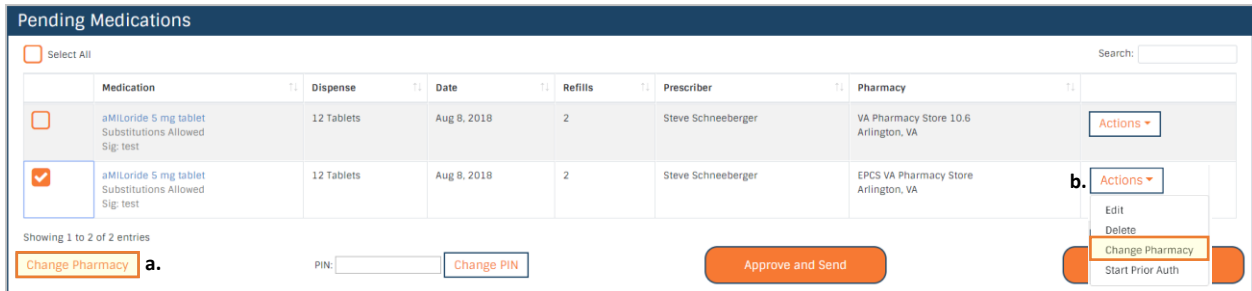2. Click "Change Pharmacy". This will open the Change Pharmacy popup:

3. Select "No Pharmacy (for printing only)" and click "OK".

4. The Pharmacy will change to "No Pharmacy Selected". Click "Approve and Print". The printed prescription will open in a new window. The prescription will be moved to the Active Medications list

Change Prescription Pharmacy

1. There are two ways to open the Change Pharmacy modal:
   a. Select the prescription(s) using the checkboxes corresponding to the medication and click the "Change Pharmacy" button, OR;
   b. From the Action's dropdown list, select "Change Pharmacy"

Pending Medications
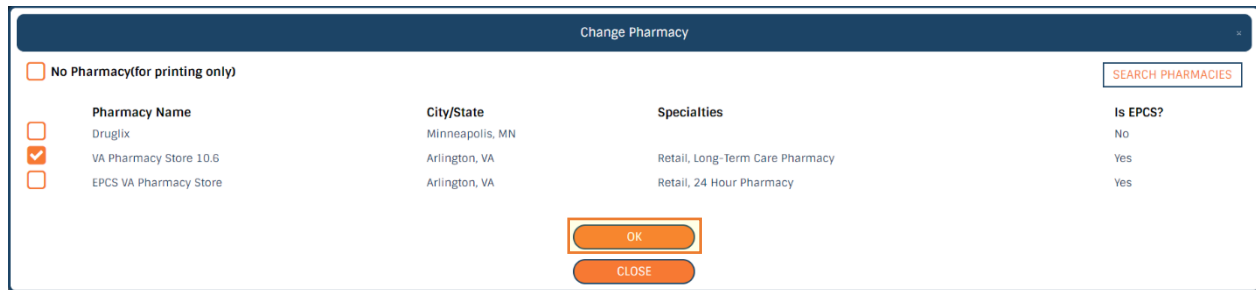
	Medication	Dispense	Date	Refills	Prescriber	Pharmacy	
☐	aMiLoride 5 mg tablet Substitutions Allowed Sig: test	12 Tablets	Aug 8, 2018	2	Steve Schneeberger	VA Pharmacy Store 10.6 Arlington, VA	Actions ▾
☑	aMiLoride 5 mg tablet Substitutions Allowed Sig: test	12 Tablets	Aug 8, 2018	2	Steve Schneeberger	EPCS VA Pharmacy Store Arlington, VA	**b.** Actions ▾

Showing 1 to 2 of 2 entries

Change Pharmacy **a.**   PIN: [_____] Change PIN   Approve and Send

Actions dropdown:
- Edit
- Delete
- Change Pharmacy
- Start Prior Auth

2. The popup will show a list of the patient's preferred pharmacies. Select the desired pharmacy and click "OK":

Change Pharmacy
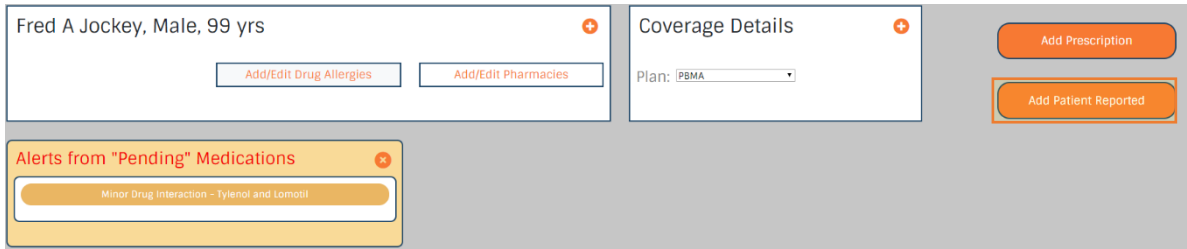
☐ No Pharmacy(for printing only)   SEARCH PHARMACIES

	Pharmacy Name	City/State	Specialties	Is EPCS?
☐	Druglix	Minneapolis, MN		No
☑	VA Pharmacy Store 10.6	Arlington, VA	Retail, Long-Term Care Pharmacy	Yes
☐	EPCS VA Pharmacy Store	Arlington, VA	Retail, 24 Hour Pharmacy	Yes

OK

CLOSE

Note: If the desired pharmacy is not shown, the user can search for and add a preferred pharmacy by clicking the "Search Pharmacies" button. See [Manage Patient's Preferred Pharmacies] for more details.

Add Patient Reported Prescription
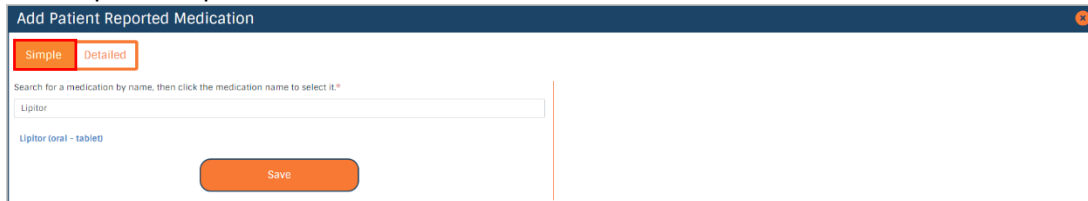
To begin the process of adding a medication that is self reported by the patient, click the "Add Patient Reported" button in the upper right hand corner of the Patient Details page:
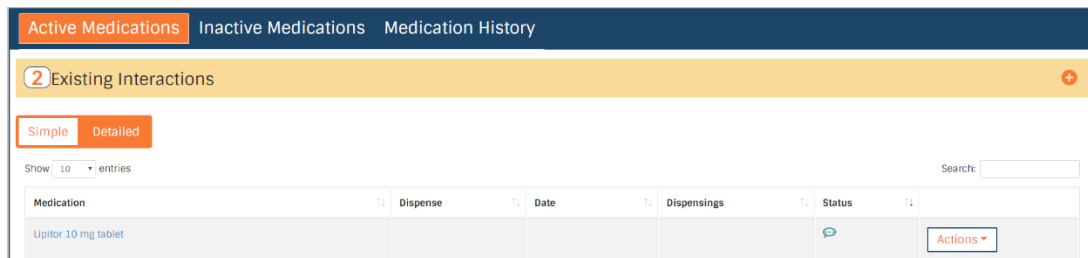

Add Simple

1. Click on the "Simple" tab to trigger the Simple Patient Reported Medication workflow
2. Search for a medication by typing in the name of the medication. An autocomplete dropdown will be triggered after the user enters a string of 3 or more characters. Select the medication from the autocomplete dropdown list

3. Click Save. The medication will be added to the Active Medications list:
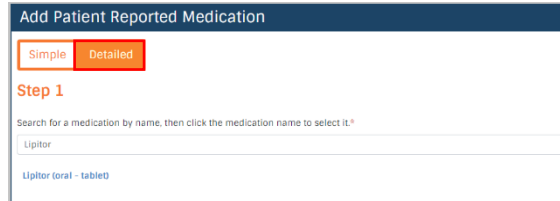
Add Detailed

1. Click on the "Detailed" tab to trigger the Detailed Patient Reported Medication workflow
2. **Step 1:** Search for a medication by typing in the name of the medication. An autocomplete dropdown will be triggered after the user enters a string of 3 or more characters. Select the medication from the autocomplete dropdown list:
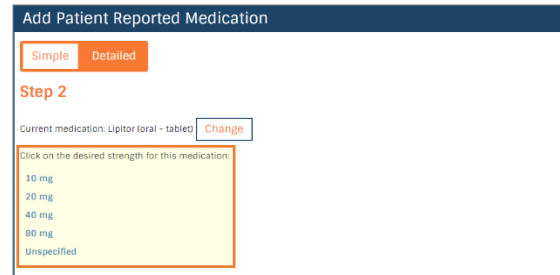
3. **Step 2:** Select the strength for the medication:
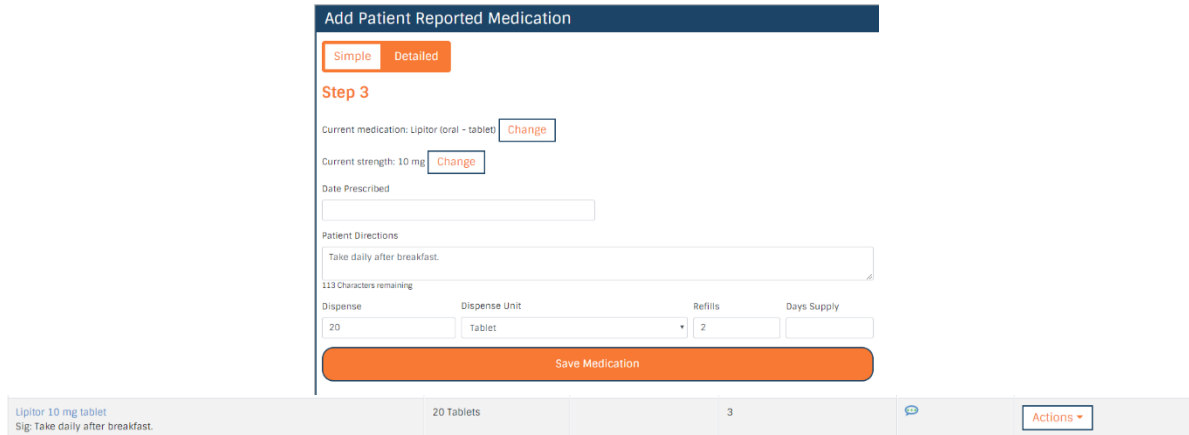
4. **Step 3:** Fill in the prescription details where applicable and click "Save Medication". The medication will be added to the Active Medications list:

Check Insurance Formulary

DoseSpot will automatically check insurance formulary and medication tier status for the selected plan when preparing a new prescription.

When you reach step three of adding a new prescription, the right hand side of your screen will provide the up to date formulary status based on the given medication name and dosage. This also gives the user the option to select any alternative medications if desired.

Add Prescription

Medication | Supply | Compound

Step 3

Search for a Diagnosis by name or ICD10 to select it.

Current medication: NexIUM (oral - delayed release capsule) | Change

Current strength: 20 mg | Change

Effective Date

Today

Patient Directions*

Take daily after breakfast.

113 Characters remaining

Dispense* | Dispense Unit* | Refills* | Days Supply
10 | Capsule | 2 |

Show Pharmacy Notes | No Substitutions | Save As Favorite

Save Prescription

Plan Selected For This Medication

PBMA | REFRESH

Formulary Status

Formulary Status:
On Formulary (Not Preferred)

Copay Details:

Plan Specific (Retail Pharmacy):

Copay: 20%
Min: $20, Max: $0
Out of Pocket Range: $20 and Up
Supply: 30 Days
Plan Specific (Mail Order Pharmacy):

Copay: $30
Supply: 90 Days

Alternative Medications

Therapeutic Alternatives:

Omeprazole 20 mg (oral - delayed release capsule)
Preferred Level 1
Retail 20% 30D-5/0
Omeprazole 10 mg (oral - delayed release capsule)
Preferred Level 1
Retail 20% 30D-5/0

Prescribing Agent

A Prescribing Agent is a non-prescribing user type that can act on behalf of a Prescribing Clinician to manage prescriptions, and print and/or send non-EPCS prescriptions.

Any prescriptions added or modified by a Prescribing Agent will include their name in the Prescriber column of the Pending Medications list.

Prescribing Agents can approve and send or print prescriptions on behalf of a Prescribing Clinician. The Prescribing Agent's information will be included in the prescription.

Proxy

A Proxy user is a non-prescribing user type that can act on behalf of a Prescribing Clinician to add and edit prescriptions. Proxy users **cannot** send or print prescriptions.

Any prescriptions added or modified by a Proxy User will include their name in the Prescriber column of the Pending Medications list.

Proxy users can also reprint prescriptions in the patient's Active Medications List. The printed prescriptions cannot be used to prescribe new medications. A "Copy not for Dispensing" watermark will be displayed.
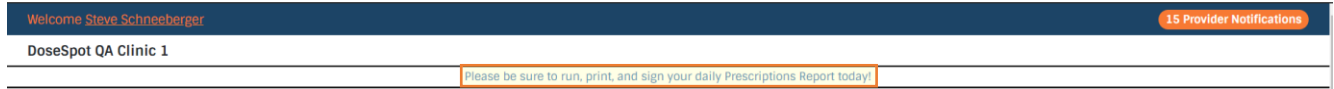
Reporting

View Reports

Clinicians who have "Reporting" enabled as a clinician role are able to run reports for their own actions in the Prescribing Application.
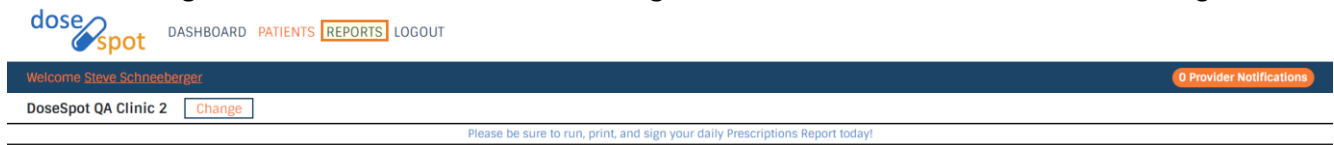
Note: Reporting clinicians cannot view other clinician's information. Only EPCS Coordinators with this functionality enabled can run reports for all clinicians within their clinic.

Access Reports page:

- **If clinician is EPCS enabled, or in an OHIO clinic:** click the "Please be sure to run, print, and sign your daily Prescriptions Report today!" link in the page header
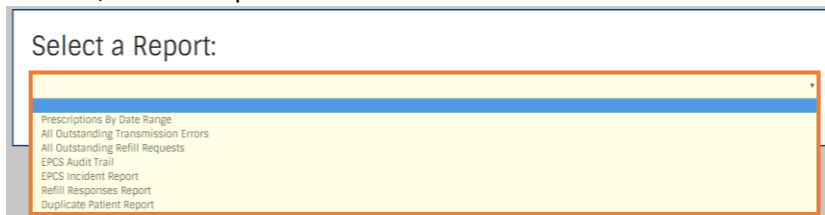

- **If clinician is not fully EPCS enabled, or not in an OHIO clinic:** click the "Click here to view your reports" link in the page header
- **If Navigation Bar is enabled in the clinic configurations:** click the "REPORTS" tab in the navigation bar
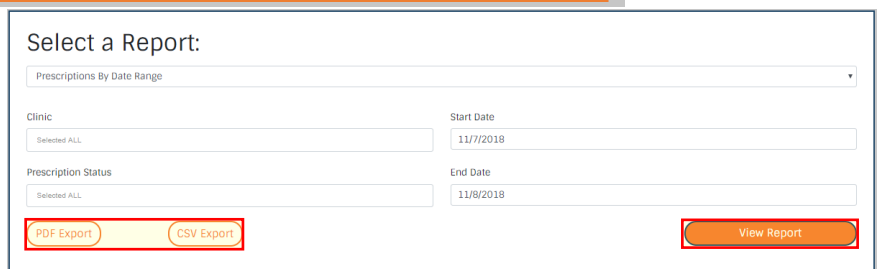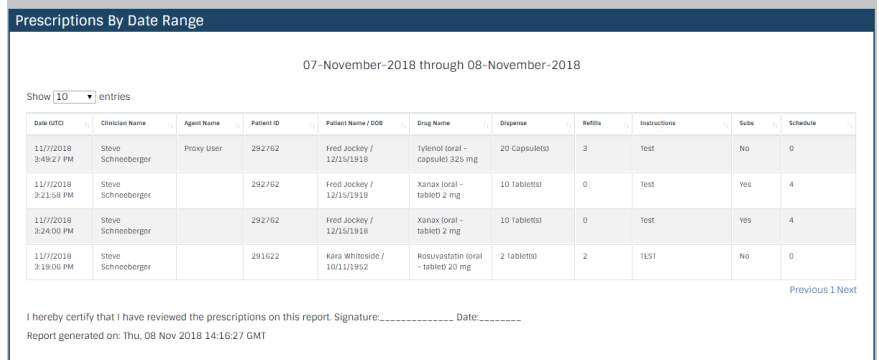

View Report:

1. Navigate to clinician's Reports page
2. From the dropdown list, select a report to view:

3. The clinician can filter the report by different filters, such as date range and clinic (if clinician is in multiple clinics). Click "View Report" to load the report in the Prescribing Application:

4. The clinician has the option to export the report as PDF or CSV files. To do this, click "PDF Export" or "CSV Export".

Notifications

The clinician's Notifications page shows a summary of all the clinician's notifications, including transmission errors and pending prescriptions. If the clinician is enabled for refills and rxChange, the Notifications page also will also display any pending requests.

Click "View Details" to view more details about the notification in the Patient Details page.

Transmission Errors

Transmission errors notify the clinician of any prescription errors related to prescription pharmacy routing. Errors are displayed in the Patient Notifications section on the Patient Details page. Click the "+" icon on the top right to open the section.

The clinician has the option to print the prescription instead. To do this:

1. In the Transmission Errors table, click the "Print" button corresponding to the selected prescription
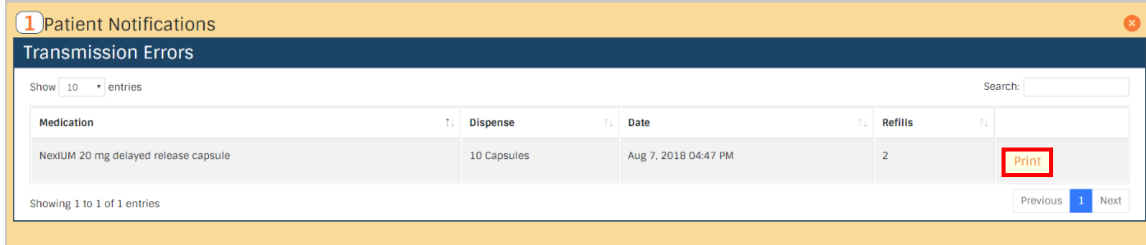
2. If the clinician has a PIN on file, enter the PIN and click "Confirm". The printed prescription will open in a new tab:
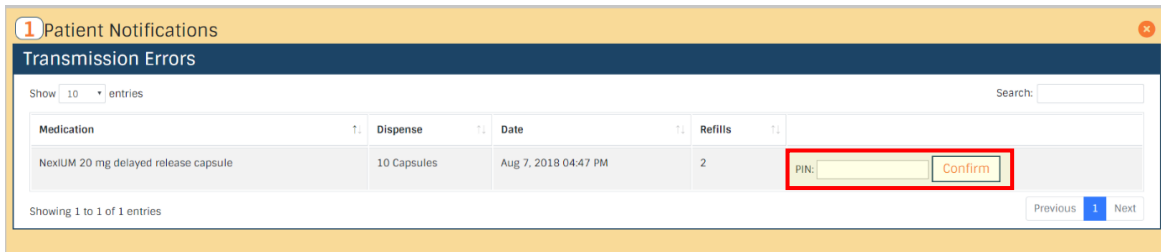
Note: Popups must be enabled within your browser to print a print prescription

Refills

For more information, please refer to the Refills Supplement Guide.

Frequently Asked Questions

Where do I view my refill requests?

Refill requests from the pharmacy can be found in the Patient Notifications section on the Patient Details page, and on the Clinician Dashboard page.

What is a transmission error?

A transmission error occurs when the pharmacy does not receive the transmitted prescription. This is typically caused by a temporary loss of network connectivity on the pharmacy end. If a transmission error appears, click on the transmission error link located at the top right of the screen.

Why am I receiving a security validation error?

If you receive a Security Validation Error please email support@dosespot.com.

Can I check which pharmacy a prescription was sent to?

Yes, this information is viewable by clicking the Detailed tab on the medication list. Once the Detailed tab has been clicked, find the desired medication and click the View Pharmacy link.

Why are my prescriptions not printing?

If a prescription does not appear after clicking the Approve & Print button, please go to your browser settings and allow popups. This should solve the issue.

Why am I not receiving my refill requests from a pharmacy?

Pharmacies will begin sending refill requests electronically once a prescriber sends at least five (5) new prescriptions electronically through DoseSpot. This is mainly due to the fact that the pharmacies need time to update their prescriber directories once they recognize that you are using DoseSpot to send new prescriptions electronically. The amount of time varies by pharmacy.

Why can't I find a pharmacy?

More than 95% of the nation's pharmacies are enabled for electronic prescribing including all of the major drug store chains (i.e.: CVS, Walgreens, Walmart, Target, etc.). On occasion you may search for a pharmacy within DoseSpot and no results are provided. This may be due to a number of reasons, but the most important thing to understand is that if a pharmacy is not within DoseSpot then an electronic prescription cannot be sent to that pharmacy. Please proceed to print the prescription instead.

For a full listing of all pharmacies connected to DoseSpot, please visit http://surescripts.com/locate-e-subscribers/find-e-prescribing-pharmacies.aspx

What is the difference between refill and reorder?

A Refill is initiated by the pharmacy and the number of Refill Requests will be listed in the upper right hand corner of your screen.

The Reorder function can be used when a prescriber would like to "Reorder" the same medication for a patient. The prescription will automatically be entered into the "Patient's New Prescriptions (to be approved)" and the prescriber simply needs to click on the check box and then click "Approve & Send" or "Approve & Print".